



Employment Application

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, national origin, gender, age, religion, disability, sexual orientation, veteran status, or marital status, or other category protected by law.

Please print clearly and complete entire application, and sign where indicated. If you submit this form on line, you will be asked to sign this form if you are selected for an interview.

The Basics

Date			
Your Name	Last	First:	MI:
Present Address	No. & Street City State Zip		
Permanent Address (if different)	No. & Street City State Zip		
Cell Phone		Email	

Position Desired and Availability

Check all that apply:

<input type="checkbox"/>	Server	<input type="checkbox"/>	Assistant Manager
<input type="checkbox"/>	Kitchen Prep/Cook	<input type="checkbox"/>	Manager
<input type="checkbox"/>	Dishwasher	<input type="checkbox"/>	Other

Please indicate days/hours when you are available to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Minimum/maximum hours you are available each week: Minimum: Maximum:

What is your pay expectation?

When could you start?

How long would you like to work at DB?

Referral Source

How did you hear about the position for which you are applying?

Website Craigslist Newspaper Friend Other



Education

	Name/Location	Years Completed	Major/Degree
High School			
College			
Additional Training, Special Skills and Certifications			

Personal Information

Do you have any friends or relatives who work for DB? Yes No

If yes, state name(s) and relationship:

Name:	Relationship:
Name:	Relationship:

<input type="checkbox"/> Yes <input type="checkbox"/> No	If hired, would you have a reliable means of transportation to and from work?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you at least 18 years old? (If under 18 hire is subject to verification that you are of minimum legal age.)
<input type="checkbox"/> Yes <input type="checkbox"/> No	If hired can you present evidence of your legal eligibility to work in the U.S.?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you able to perform the essential functions of the job for which you are applying either with or without reasonable accommodation? If no, describe the functions that cannot be performed. _____ <i>Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.</i>
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? If yes, state nature of the crime(s), when and where convicted, and disposition of case: _____ <i>(Note: You need not identify convictions that have been sealed, expunged, dismissed, or otherwise eradicated by statute or court order, any conviction for a marijuana offense if the conviction is more than two years old, or any information pertaining to referral to and participation in any pre-trial or post-trial diversion program. No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered grounds for the hiring decision.)</i>



Employment History

Please list below present and past employment starting with your most recent employer (last three employers or last three years is sufficient). Please complete this section even if you attach a resumé.

Dates Employed	Shift	Hours/week	Starting Pay	Ending Pay	May we contact for a reference?
Company & Address			Position & Duties		
Supervisor & Phone Number			Reason for Leaving		

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References

List below three persons not related to you who have direct knowledge of your work performance within the last three years. Supervisory references from school, volunteer organizations or extracurricular interests are acceptable if no others are available.

Name:		Phone Number:	
Occupation:		Company	
How acquainted?		For how long?	

Name:		Phone Number:	
Occupation:		Company	
How acquainted?		For how long?	

Name:		Phone Number:	
Occupation:		Company	
How acquainted?		For how long?	



Emergency Contact

Name of Person to Contact in Case of an Emergency?

Phone Number?

Alternate Phone Number?

Certification and Signature

Please Read Carefully, Initial Each Paragraph and Sign Below:

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.	_____ Initials
I hereby authorize Diablo Burger to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.	_____ Initials
I understand and agree that, if employed, my employment with Diablo Burger is at-will and can be terminated with or without cause and with or without notice at the option of Diablo Burger. This express at-will agreement constitutes the entire agreement between me and Diablo Burger with respect to the duration of my employment or the circumstances or conditions under which my employment may be terminated. This at-will agreement supersedes and precludes the existence of any contrary agreements, expressed or implied.	_____ Initials
I understand and agree that if hired, upon termination of my employment I will promptly return all property belonging to Diablo Burger, including but not limited to keys, computer equipment and credit cards.	_____ Initials
Should a search of public records (including records documenting an arrest, indictment, conviction, Initials civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.	_____ Initials
I waive receipt of a copy of any public record described in the paragraph above.	_____ Initials

Applicant's Signature

Date